



आयुक्तकार्यालय  
**OFFICE OF THE COMMISSIONER**  
 माल एवं सेवा कर, वडोदरा -II आयुक्तालय  
**Good and Service Tax, Vadodara-II Commissionerate**  
 जी.एस.टी. भवन, सुभानपुरा, वडोदरा 3920023  
**GST Bhavan, Subhanpura, Vadodara 390023**  
**Phone 0265 2388184/Facsimile 0265 2388243**  
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F No, C. Ex/Comp-11/07/Tender Notice/2018-19

Dated 20.03.2018

### **TENDER NOTICE**

Tender Date: 20th March, 2018

Last Date for submission of bid: 1300hrs of 23rd March, 2018

Separate sealed quotations are invited from reputed vendors for the following Contracts to be made with this Commissionerate for the Financial Year 2018-19

- I. Supply of various computer related consumables and spares items as per Annexure-A.
  - II. Refilling of printer cartridges, along with spares as required, ensuring proper and smooth printing and expected pages yeild to be mentioned with quote for each fill of the respective cartridge, details of cartridges used is as per Annexure-B.
2. The detailed list of Computer consumables and list of refilling and recycling of cartridges may be collected from the Superintendent [Systems], Computer Centre, Room No.12, GF, GST Bhavan, Subhanpura, Vadodara-390023 and also available on the notice Board of the said Building.
  3. The last date for submitting sealed quotation with heading on cover "Quotation for Annual Rate Contract for supply of Computer Consumables" or "Quotation for Annual Rate Contract for refilling of Cartridges" respectively, to the Additional Commissioner [Sys], GST Commissionerate, Vadodara-II on or before 13:00 hrs. of 23.03.2018. The quotations will be opened on 23.03.2018 at 17:00 hrs. in Room No 104 of Vadodara-II Commissionerate. All bidder desirous of witnessing the tender opening need to present themselves and take seats at the time of opening of the tender. Only local parties will be entertained.

Any quotation received after the scheduled time will not be entertained. The quotation submitted should be on Printed letter head and should be signed by the authorized person and his full name, status and mobile nos, should be indicated below his signature.

The rates quoted should be inclusive of all taxes. The vendor has to give the Telephone nos., Mobile nos., FAX nos. while submitting the quotations.

This office reserves the right to accept or reject any quotation without assigning any reasons thereof.

**Sd/-**  
**[Manisha Saxena]**  
 Additional Commissioner [Sys]  
 CGST Vadodara-II  
 Vadoadra

**Attached-(i) Terms and Conditions of the Tender (ii) Annexure "A" and Annexure "B".**

### **TERMS AND CONDITIONS:**

- (a) If the tenders are sent by post/ courier, it should be ensured that cover should be intact at the time of reaching destination without any damage or loss. Department is not responsible for the delay on account of postal / courier services.
- (b) Earnest Money Deposit of Rs.10,000/- (Rupees Ten thousand only) per application in the form of Demand Draft / Banker's cheque of scheduled Bank drawn in favour of "The Commissioner of GST Commissionerate, Vadodara-II" payable at Vadodara shall accompany the qualifying bid. Qualifying bids without Earnest Money Deposit will be rejected. EMD will be returned to all the unsuccessful bidders at the end of the selection process. However, the EMD shall be forfeited in case the successful bidder withdraws or any details furnished are found to be incorrect or false during the tender selection process. No interest shall be paid on the Earnest Money Deposit and EMD of selected bidder will be returned on furnishing performance guarantee as detailed below.
- (c) Performance Guarantee: The successful bidder has to submit Rs 10,000/- (Rupees ten thousand only) per contract as performance guarantee deposit in the form of Bank Guarantee from Nationalized Bank/ Demand draft/ Banker's cheque/Fixed Deposit of a scheduled bank drawn in favour of "The Commissioner of GST Commissionerate, Vadodara-II" before awarding contract. The performance guarantee along with EMD shall be refunded to the selected bidder without any interest on the completion of the contract period, Performance Security should remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the supplier including warranty obligations.
- (d) The tenderer shall sign and stamp each page of this tender document and all other enclosures appended to it as a token of having read and understood the terms and conditions contained herein and submit the same along with the qualifying bid. Wherever required the price quoted shall be written in figures and words as well. Annexure shall also have to be signed and stamped by the bidder or its authorized signatory.
- (e) The short listed tender along with the documents will be submitted to the 'competent authority' and upon approval by the 'competent authority' the successful bidders will be intimated about the award of contract to them.

### **SERVICE ASSURANCES**

- (i) For the supply of various computer related consumables and spares items as per Annexure- A, the tenderer shall supply the item(s) within 2 working days after the order being communicated to them.
- (ii) For refilling and recycling of the cartridges as per Annexure-B, within 2 working days after communicating the requirement of recycling/refilling and/or receiving the blank cartridges for refilling and recycling as the case may be.

### **PENALTY**

Penalty for non-compliance of the time limit as indicated in "Service Assurances" will be as follows:

- (i) For the supply of various computer related consumables and spares items as per Annexure-A, market price of the item purchased by this office from outside shall be adjusted against the performance guaranteed amount and/or EMD or in case of any shortfall shall be recovered from the tenderer, as the case may be.
- (ii) For refilling and recycling of the cartridge as per Annexure-B, amount paid by this office for refilling and/or recycling of the cartridge from the market shall be adjusted against the next bill and/or against the performance guaranteed amount and/or EMD and in case of any shortfall shall be recovered from the tenderer, as the case may be.

"Repeated failure in providing service/items as per "SERVICE ASSURANCE leads to BLACK LISTING of the tenderer with immediate effect which leads to debarring the tenderer from all the tendering process of the department in future."

The decision of the Commissioner, the CGST Commissionerate, Vadodara-II in this regard shall be final and binding upon the tenderer

### **OTHER TERMS AND CONDITIONS:**

- (i) The contract will be in force for the Financial year 2018-19 [ending on 31.03.2018], or any extended period as mutually agreed. The Additional Commissioner of CGST, Vadodara — II reserves the right to terminate the contract at any time without any advance notice to the contractor. This office reserves the right to extend the duration of the contract for a further period of 12 months subject to satisfactory performance and on mutually agreed terms and conditions.
- (ii) In the event of any question, dispute, or difference arising under this agreement or in connection therewith except as to matter the decision of which is specifically provided under this agreement, the same shall be referred to sole arbitration of the Commissioner of GST

Commissionerate, Vadodara-II or in case his designation is changed, then in such case to the sole arbitration of the officer for the time being entrusted with solely or in addition to the functions of Commissioner of GST Commissionerate, Vadodara II or by whatever designation such officer may be called (hereinafter referred to as the said officer) and if the Commissioner of GST Commissionerate, Vadodara-II or the said officer is unable to undertake the arbitration, the agreement to appoint an arbitrator will be in accordance with the Arbitration and Conciliation Act, 1996. There will be no objection to any such appointment that the arbitrator is government servant or that he has to deal with the matter relates or that in the course of his duties as with the matter to which the agreement relates or that in the course of his duties as Government Service he has expressed views on all or any of the matter under dispute The award of the arbitrator shall be final and binding on the parties, In the event of such arbitrator to whom the matter is originally referred. being transferred or vacating his office or being unable to act for any reasons whatsoever such Commissioner of GST Commissionerate, Vadodara-II, or the said officer shall appoint another person to act as arbitrator in accordance with terms of the, agreement and the person so appointed shall be entitled to proceed from the stage at which it was left out by his predecessors,

- (iii) The arbitrator may from time to time with the consent of parties enlarge the time for making and publishing the award. Subject to aforesaid Arbitration and Conciliation Act 1996 and the rules made there under, any modification thereof for the time being in force shall be deemed to apply to the arbitration proceeding under this clause. The venue of the arbitration proceeding shall be the office of Commissioner of GST Commissionerate, Vadodara-II or such other places as the arbitrator may decide.





**Annexure A**  
**ARC of Consumable for the year 2018-19**

S.No.	Description
1.	HP Laser Printer U Toner Cartridges 12A
2.	HP Laser Printer U Toner Cartridges 88A
3.	Canon Printer U Toner Cartridges 326
4.	Cartridge for HP Color LJ PRO CP 1025NW Printer-CE310A,CE311A,CE312A,CE313A
5.	Toner for Network Printers-Xerox Work Centre 5024 Copy Print Scan DADF Duplex Network with 2 Tray
6.	DVD R (Moser Bear Sony)
7.	Spike Guard 6 sockets
8.	Spike Guard 8 Sockets
9.	RJ 45 Connector
10.	RJ 45 Jointer
11.	LAN Cable
12.	LAN Cable-CAT-6 Cable D-Link
13.	Data Cable
14.	DDR2 RAM-2 GB
15.	DDR3 RAM-2 GB
16.	DDR3 RAM-4 GB
17.	DDR4 RAM-2 GB
18.	DDR4 RAM-4 GB
19.	Pendrive 16 GB
20.	Pendrive 32 GB
21.	Pendrive 64 GB
22.	Switch D-Link 16 Port
23.	Switch D-Link 24 Port
24.	Wireless Keyboard
25.	Wireless Mouse
26.	USB Keyboard
27.	USB Mouse
28.	Power Cable
29.	USB Printer Cable
30.	Portable Speakers
31.	Hard Disk 500 GB - SATA (Company: Segate/WD/Samsung)
32.	External USB Hard Disk - 1 TB (Company: Segate/WD/Samsung)
33.	External USB Hard Disk – 2 TB(Company: Segate/WD/Samsung)

**Annexure-B**  
**ARC For Refilling and Recycling of Cartridges for the year 2018-19**

S.No.	Description	Refill charges with spares, incl all taxes	Pages Yield per refill
	Cartridge		
1	HP Laser Printer U Toner Cartridges 12A		
2	HP Laser Printer U Toner Cartridges 88A		
3	Canon Printer U Toner Cartridges 326		
4	Cartridge for HP Color LJ PRO CP 1025NW Printer- CE310A,CE311A,CE312A,CE313A		
5	Toner Cartridge for Network Printers-Xerox Work Centre 5024		

